**WESTONING PARISH COUNCIL**

**Notice of Meeting**

**Wednesday 13th May 2020
7.30pm – virtual (Zoom)**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

**COMMENTS IN RED ADDED BY CHAIRMAN TO REDUCE THE DISCUSSION TIME REQUIRED DURING THE MEETING**

**AGENDA**

**1. Apologies for absence**

 1.1 Councillor co-option x 2

 Sub Committee recommendation

**2. To approve the minutes of the meeting held on 8th April 2020**

**3. Declarations of interest**

**4. Matters arising from the last minutes**

**5. Reports and Representations:**

5.1 Central Beds Councillor

**6. Public Participation**

**7. Finance:**

7.1 Bank Balances and finance report:

|  |  |
| --- | --- |
|  |  **£** |
| TSB Community Account  | 46,469.58 |
| TSB Instant Access Account | 85,997.00 |
| **TOTAL**  | **132,466.58** |

7.2 Payments to be approved:

|  |  |  |
| --- | --- | --- |
| **Cheque Number** | **Payee**  |  **£** |
| 000349 | Clerk – salary | 481.45 |
| 000349 | Clerk – expenses | 23.65 |
| 000350 | HMRC – Clerks tax | 1.80 |
| 000351 | Parish Warden – village tidying | 275.00 |
| 000353 | D J Granger – grass cutting invoice 020422 | 402.94 |
| 000353 | D J Granger – grass cutting invoice 020387 | 402.94 |
| 000353 | D J Granger – grass cutting invoice 020346 | 402.94 |
| 000354 | Zurich Municipal – insurance renewal | TBC |
| 000355 | Westoning Village Hall – hire inv PC0120 | 18.00 |
| 000356 | E.on – electricity invoice | 84.12 |
| 000357 | A Rayment – reimburse for gate and materials | 218.53 |
| 000358 | Stonebridges Printers – invoice 34,345 | 418.00 |
| 000359 | Neil Gates - gate hanging in allotments | 70.00 |
|  | **TOTAL** | **2,729.37** |

7.3 Other financial matters:

 7.3.1 TSB Bank

7.3.1.1 Mandate change

7.3.1.2 Bank charges – pending

7.3.2 Annual Audit of Accounts – (to be agreed and signed off in June)

 7.3.3 Insurance renewal

Current 1 year policy £1,557.06

3 year LTA £1,487.60

5 year LTA £1,418.16

**8. Highways**

8.1 Damaged village entrance signs (graffiti) – update

8.2 Traffic Management/Parking Control – review in July

8.3 Village Walk – date to be confirmed – review when circumstances permit

**9. Village Matters**

9.1 Community Christmas Event

9.1.1 Storage of equipment

9.1.2 Tree enclosure

 Quote from Neil Gates to kill weeds, supply and install 150mm gravel board and
 weed suppressing material topped with thick layer of wood chips

9.2 Burial Ground – potential site for discussion – review when circumstances permit

9.3 Recreation Club

9.3.1 Dissolving the Rec Ground Charity and transfer of assets to the Parish Council

 - still no response received from Charity Commission

 9.3.2 Recreation Ground – improvements/maintenance

 9.3.2.1 FA Grant Scheme – approved - Football club need mower to maintain grass - contribution from PC requested

 9.3.3 Recreation Ground play area - CBC grant application for £10K successful - sign off
 needed for expenditure in accordance with draft budget

 9.4 Hard surface area

9.4.1 Block paved area/Hard play area

9.4.1.1 CBC Community Assets Grant Scheme – application approved

9.5 Youth Facilities – review when circumstance permit

 9.6 Website - update

9.7 Noticeboard- delayed pending relaxation of current restrictions

9.8 Litter bin – Recreation Ground

9.9 Allotments

 9.9.1 Rabbit/Deer – update from the Allotment Association - request to control rabbits with air rifle

 9.10 COVID-19 – updates for Westoning - see report on Facebook ‘Westoning Cares’ pages

9.11 War memorial – ownership - WLS requested confirmation that the War Memorial is owned
by WPC - confirmation of Chairman’s action

9.12 Clock Tower - Cllr Ellis requested to arrange engineer visit.

**10. Planning**

10.1 Planning Applications

10.2 Other Planning Matters

 10.2.1 Enforcement Case - 4 Manor Gardens – works to protected tree TPO 5/1967

**11. Committees/Sub Groups/Representatives - Reports**

* 1. Allotments **- New gate hung**
	2. Network Rail **- tree cutting later this month for Network Rail - access via Rec Ground**

**12. General Correspondence**

**13. Date of next meeting: Parish Council Meeting**

 **Wednesday 10th June 2020 at 7.30pm**

**Village Hall, Westoning - or by virtual ZOOM meeting if current restrictions continue**

**Mrs K Barker: ……K Barker……….**

**Parish Clerk Date: 9th May 2020**

**PLEASE NOTE**

**IF A MEETING OF WESTONING PARISH COUNCIL HAS TO BE HELD VIRTUALLY, THE MEETING I/D AND PASSWORD WILL BE PUBLISHED ON THE WPC WEBSITE BY NOON ON THE DATE OF THE MEETING. THE ZOOM APP WILL NEED TO BE DOWNLOADED FOR MEMBERS OF THE PUBLIC TO ACCESS THE MEETING. NORMAL PUBLIC PARTICIPATION PROCEDURES WILL APPLY.**