**WESTONING PARISH COUNCIL**

**Notice of Meeting**

**Wednesday 10th June 2020
7.30pm – virtual (Zoom)**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

**COMMENTS IN RED ADDED BY CHAIRMAN TO REDUCE THE DISCUSSION TIME REQUIRED DURING THE MEETING**

**AGENDA**

**1. Apologies for absence**

**2. To approve the minutes of the meeting held on 13th May 2020**

**3. Declarations of interest**

**4. Matters arising from the last minutes**

**5. Reports and Representations:**

5.1 Central Beds Councillor

**6. Public Participation**

**7. Finance:**

7.1 Bank Balances and Accounts report:

|  |  |
| --- | --- |
|  |  **£** |
| TSB Community Account  | 43,904.27 |
| TSB Instant Access Account | 86,067.17 |
| **TOTAL**  | 129,971.44 |

7.2 Payments and Accounts Report:

|  |  |  |
| --- | --- | --- |
| **Cheque Number** | **Payee**  |  **£** |
| 000364 | Clerk – salary | 481.45 |
| 000364 | Clerk – expenses | 42.45 |
| 000365 | HMRC – Clerks tax | 1.80 |
| 000366 | Parish Warden – village tidying | 275.00 |
| 000367 | D J Granger – grass cutting invoice 020476 | 402.94 |
| 000367 | D J Granger – grass cutting invoice 020519 | 402.94 |
| 000368 | WJM Marshall – Internal Audit | 100.00 |
|  | **TOTAL** | **2,854.24** |

7.3 Other financial matters:

 7.3.1 TSB Bank

7.3.1.1 Mandate change

7.3.1.2 Bank charges – pending

7.3.2 Accounts 2019/20

7.3.2.1 Annual Audit of Accounts 2019/20 – for approval

 7.3.2.2 Internal Audit Report

**8. Highways**

8.1 Damaged village entrance signs (graffiti) – update

8.2 Traffic Management/Parking Control – review when circumstances permit

8.3 Village Walk – date to be confirmed – review when circumstances permit

**9. Village Matters**

9.1 Community Christmas Event

9.1.1 Storage of equipment

9.1.2 Tree enclosure - instruction to complete the work has been issued

9.2 Burial Ground – potential site for discussion – review when circumstances permit

9.3 Recreation Club

9.3.1 Dissolving the Rec Ground Charity and transfer of assets to the Parish Council

 - further letter sent to Charity Commission on 25/05/20

 9.3.2 Recreation Ground – improvements/maintenance - update from WFC

 9.3.2.1 Lawnmower - update from WFC

 9.4 Hard surface area

9.4.1 Block paved area/hard play area – order placed - work to commence before end of June 2020

9.5 Youth Facilities – review when circumstances permit

 9.6 Website - update

9.7 Noticeboard- order placed - delivery mid July

9.8 Litter bin – Recreation Ground

 9.9 COVID-19 – updates for Westoning - see report on Facebook ‘Westoning Cares’ pages

9.10 Clock Tower – update

**10. Planning**

10.1 Planning Applications

 10.1.1 CB/20/01384/FULL – 4 Manor Gardens – two storey side and rear extensions

10.2 Other Planning Matters

 10.2.1 Enforcement Case - 4 Manor Gardens – works to protected tree TPO 5/1967

10.2.2 Appeal – CB/18/04779/FULL - site at Harlington Wood End Farm, Wood End, Tingrith

10.2.3 Oak Tree TPO – notified to enforcement

**11. Committees/Sub Groups/Representatives - Reports**

**12. General Correspondence**

**13. Date of next meeting: Parish Council Meeting**

 **Wednesday 8th July 2020 at 7.30pm**

**Village Hall, Westoning - or by virtual ZOOM meeting if current restrictions continue**

**Mrs K Barker: ……K Barker……….**

**Parish Clerk Date: 4th June 2020**

**PLEASE NOTE**

**IF A MEETING OF WESTONING PARISH COUNCIL HAS TO BE HELD VIRTUALLY, THE MEETING I/D AND PASSWORD WILL BE PUBLISHED ON THE WPC WEBSITE BY NOON ON THE DATE OF THE MEETING. THE ZOOM APP WILL NEED TO BE DOWNLOADED FOR MEMBERS OF THE PUBLIC TO ACCESS THE MEETING. NORMAL PUBLIC PARTICIPATION PROCEDURES WILL APPLY**